

**MOTOR VEHICLE DEALER BOARD**

2201 West Broad Street, Suite 104

Richmond, Virginia 23220

(804) 367-1100 (Office)

MVDB-30 (11/05)

**DEALER REQUEST FOR MVDB & DMV FORMS***(See instructions on Reverse)*

DEALER'S NAME		ATTENTION:		DATE	
SHIPPING ADDRESS		CITY	STATE	ZIP	

ITEM	DESCRIPTION	QUANTITY ORDER	UNIT ISSUE	STOCK NUMBER	QUANTIT Y SHIPPED
DSD 4	APPLICATION FOR TEMPORARY PLATES/ TRANSPORT PLATES		200/PACK	FRM-DSD 4	
DSD 5	TEMPORARY TAG CERTIFICATE		50/PAD	FRM-DSD 5	
DSD 5A	TEMPORARY TRANSPORT CERTIFICATE		25/PAD	FRM-DSD 5a	
DSD 7	APPLICATION FOR SALESPERSON LICENSE/ CERTIFICATE OF QUALIFICATION		50/PACK	FRM-DSD 7	
DSD 9	APPLICATION FOR DEALER PLATES		25/PACK	FRM-DSD 9	
DSD 9A	APPLICATION FOR PROMOTIONAL DEALER PLATES		25/PACK	FRM-DSD 9A	
DSD 10	APPLICATION FOR DEALER LICENSE		50/PACK	FRM-DSD 10	
DSD 12	APPLICATION FOR REISSUE OR EXCHANGE OF DEALER/DRIVE AWAY/OFFICE TRAILER PLATES		50/PACK	FRM-DSD 12	
DSD 18	REQUEST FOR DEALER INFORMATION		50/PAD	FRM-DSD 18	
DSD 21	RECORD OF WHOLESALE SALES AND RESALE SALES REGISTERED OUT-OF-STATE		100/PACK	FRM-DSD 21	
DSD 27	PERMISSION TO USE DEALER'S LICENSE PLATE		25/PAD	FRM-DSD 27	
DSD 27A	PERMIT TO USE DEALER OR TRANSPORT PLATES ON LADEN VEHICLES		25/PAD	FRM-DSD 27A	
FMS 210	APPLICATION FOR REFUND		100/PACK	FRM-FMS 210	
MVDB 21	CRIMINAL HISTORY FORM		50/PAD	N/A	
MVDB 22	APPLICATION FOR PERMANENT/TEMPORARY SUPPLEMENTAL LICENSE		1/EACH	N/A	
MVDB 30	DEALER REQUEST FOR FORMS		25/PACK	N/A	
MVDB 31	CURRENT VIRGINIA MOTOR VEHICLE LICENSING LAWS		1/EACH	N/A	
MVDB-34	VIRGINIA MOTOR VEHICLE DEALER-OPERATOR STUDY GUIDE		1/EACH	N/A	
MVDB-35	VIRGINIA MOTOR VEHICLE SALESPERSON STUDY GUIDE		1/EACH	N/A	
SUT 1	SUPPLEMENTAL INFORMATION		150/PACK	FRM-SUT 1	
SUT 2	REFUND OF ERRONEOUS SALES & USE TAX		100/PACK	FRM-SUT 2	
SUT 3	TAX EXEMPTION		500/PACK	FRM-SUT 3	

ITEM	DESCRIPTION	QUANTITY ORDER	UNIT ISSUE	STOCK NUMBER	QUANTITY SHIPPED
VSA-OA	OWNER CARDS FOR ON-LINE DEALERS		50/PACK	FRM-VSA OA	
VSA 5	ODOMETER FORM		200/PACK	FRM-VSA 5	
VSA 10	RESERVED PLATE APPLICATION		50/PAD	FRM-VSA 10	
VSA 14	APPLICATION FOR REGISTRATION		250/PACK	FRM-VSA 14	
VSA 15	APPLICATION FOR SPECIAL REGISTRATION		150/PACK	FRM-VSA 15	
VSA 16	REGISTRATION INFORMATION SHEET (Should accompany VSA 14 and VSA 15)		250/PACK	FRM-VSA 16	
VSA 17A	APPLICATION FOR CERTIFICATE OF TITLE AND REGISTRATION		500/PACK	FRM-VSA 17A	
VSA 24	AUTHORITY TO ASSIGN TITLE		100/PAD	FRM-VSA 24	
VSA 27	RECEIPT FOR MONEY PAID FOR TRANSFER OF LICENSE PLATES		50/PACK	FRM-VSA 27	
VSA 39	EMERGENCY LICENSE PLATE TRANSFER		1/BOOK	FRM-VSA 39	
VSA 66	APPLICATION FOR SUPPLEMENTAL LIEN, TRANSFER OF LIEN, REPLACEMENT TITLE CERT., SUBSTITUTE TITLE CERT.		500/PACK	FRM-VSA 66	
VSA 70	POWER OF ATTORNEY		100/PAD	FRM-VSA 70	
VSA 71	CHANGE OF NAME, DUPLICATE REGISTRATION		50/PAD	FRM-VSA 71	
VSA 112	MOTOR CYCLE PLATE ENVELOPE		1/EACH	FRM-VSA 112	
VSA 124	CERTIFICATE FOR FIRE DEPARTMENT OR RESCUE LICENSE PLATE (Should accompany VSA 15)		25/PACK	FRM-VSA 124	
VSA 138	LICENSE PLATE ENVELOPE		1/EACH	FRM-VSA 138	

## INSTRUCTIONS:

1. To order any forms on this list, send this order request to the Motor Vehicle Dealer Board at the following address:

Motor Vehicle Dealer Board  
2201 West Broad Street, Suite 104  
Richmond, Virginia 23220  
(804) 367-1100

**- OR -**

FAX your order to:  
(804) 367-1053

2. If you only need a small quantity of any of the listed forms, you may obtain them by visiting your local DMV Customer Service Center. (except for the MVDB 21, 22, 30 and 31)
3. If you need a large quantity of the listed forms, you may FAX your order to DMV (804) 367-0046. (except for the MVDB 21, 22, 30 and 31)
4. Some forms can also be downloaded and printed from the Board's website: [www.mvdb.virginia.gov](http://www.mvdb.virginia.gov)